

THE CLARE MILNE TRUST

Questionnaire to prospective recipients of donations

Name of Organisation :

1. In what year was your charity established?
2. To what date were the last audited accounts prepared?
3. According to those accounts what were the net assets of the charity?
4. In the opinion of your Trustees is this a fair reflection of the assets at market value?
5. How much of your assets are in :
 - (a) liquid or readily realisable form
 - (b) buildings wholly or largely occupied by the Charity
 - (c) other long-term assets
6. To what extent are you committed to future expenditure? Do you anticipate that this can be met from income or will you need to realise assets?
7. What was your total income according to your last accounts?
Please indicate the amount received from :
 - (a) total donations, legacies and grants,
 - (b) investments,
 - (c) fees charged
 - (d) other sources
8. According to the accounts what was
 - (a) your total expenditure
 - (b) your expenditure on fundraising
 - (c) your expenditure on other administration
9. Do you expect your income and expenditure to remain at a broadly similar level during the current year? If not, why not?
10. If appropriate, how many disabled people would benefit from the funds requested?
11. Do you wish to add any comments? (Please use separate sheet if necessary)